

EXECUTIVE BOARD

A G E N D A

Date: Monday 13 June 2005 at 9.15 am

Venue: Old Library Room, Town Hall

Membership as at 20 May 2005

Portfolio

Alex Hollingsworth (Leader)
Bill Baker (Deputy Leader)

Susan Brown
Mary Clarkson
Rick Muir

Dan Paskins
John Tanner
Ed Turner

Alan Armitage
Sushila Dhall

Over-arching responsibility
Corporate Governance and
Procurement
Crime and Community Safety
Leisure and Culture
Delivery of Community and Capital
Projects
Social Inclusion
Environment
Strategic Planning, Housing and
Economic Development
Without Portfolio
Without Portfolio

Staff Contacts:

*Brenda Lammin or William Reed
Tel: 252219 or 252230 or email blammin@oxford.gov.uk
or wreed@oxford.gov.uk
Write to Town Hall, Blue Boar Street, Oxford OX1 4EY*

The quorum of the Executive Board is three members. No substitutes are permitted.

Declaring Interests

What interests do I need to declare in a meeting?

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

3A. WRITTEN RESPONSE TO PUBLIC QUESTIONS

Written response (circulated) to questions asked by Mr Feeney at the Executive Board meeting on 9 May 2005.

4. SCRUTINY RECOMMENDATIONS AND REPORTS

Reports and recommendations of Scrutiny Committees

4A. SCRUTINY REVIEW OF ORAL HEALTH /HEALTHY EATING

Executive Summary and Recommendations (attached) of the Review Panel of the Oxford City Health Overview and Scrutiny Sub-Committee. The full Scrutiny Review of Oral Health/Healthy Eating has been circulated separately to Executive Board Members. A copy has also been placed in the Members' Room. Additional copies are available on request from Brenda Lammin, Democratic Services Officer (Tel: 01865 252219 or e-mail blammin@oxford.gov.uk). A few spare copies will be available at the meeting.

5. HOUSING ADVISORY BOARD RECOMMENDATIONS AND REPORTS

The Housing Advisory Board considered the following reports on 27 May 2005. Confidential annexes are attached at item C2 on Part II of the agenda. The advice of the Strategic Director, Housing, Health and Community, is set out in italics below each item.

5A. OPTIONS FOR REDEVELOPMENT OF BUTTERWORT PLACE BLACKBIRD LEYS

Report (attached) of the Neighbourhood Renewal Business Manager

The Strategic Director, Housing, Health and Community, accepted the advice of the Board to agree option 1.

5B. OPTIONS FOR THREE HOUSING PROPERTIES AND ONE PLOT OF LAND

Report (attached) of the Oxford Building Solutions Business Manager

The Strategic Director, Housing, Health and Community advises that 12 Marlborough Road and 14/16 Mather Road be disposed on the open market (the Board did not make any recommendation on the above). The Strategic Director, Housing, Health and Community, accepted the advice of the Board to investigate disposal through a Housing Association, Community Land Trust, lease arrangement or self-build, with a time limit of three months set for these investigations.

5C. LAND AT DAISY BANK, ABINGDON - DISPOSAL

Report (attached) of the Financial and Asset Management Business Manager
The Strategic Director, Housing, Health and Community, accepted the advice of the Board to agree the disposal.

6. BOAT DWELLERS, WALTON WELL ROAD

Report (attached) of the Financial and Asset Management Business Manager

7. PRESENTATION ON CHOICE BASED LETTINGS

The presentation will take place at 10 am. All members of the Council have been invited to attend for this item.

8. HUMAN RESOURCES STRATEGY

Report (attached) of the Human Resources Business Manager

The Housing Scrutiny Committee considered the above report on 23 May 2005 and that Committee resolved:

- (1) to RECOMMEND the Executive Board to approve the draft Strategy subject to:-
 - (a) the Strategy taking account of work being carried out by Gatenby Sanderson in relation to member training;
 - (b) the strategy including more tangible targets so that members can judge progress and success;
- (2) to consider the Strategy again in a year's time to see how effective it has been and, in this respect, to ask that when the Strategy is re-submitted to the Committee, a column be included in the tables showing what has been achieved in relation to the targets set.

9. FIRST STAGE REDEVELOPMENT OF THE TOWN HALL – MAJOR PROJECT APPROVAL

Report (attached) of the Facilities Management Business Manager

10. PEGASUS THEATRE – REQUEST FOR CAPITAL CONTRIBUTION

Report (attached) of the Leisure and Parks Business Manager

11. STOCK OPTIONS APPRAISAL – FINAL REPORT AND DECISION MAKING PROCESS

- A. Report (previously circulated) of the Stock Options Appraisal Project Team
- B. Report (attached) of the Monitoring Officer

The Housing Advisory Board considered the report on 27 May 2005 and the Strategic Director, Housing, Health and Community, accepted the advice of the Board that the Council should retain ownership and management of its housing stock.

**12. PROVISIONAL OXFORDSHIRE DRAFT LOCAL TRANSPORT PLAN
2006/2011 – CONSULTATION DRAFT**

Report (attached) of the Planning Services Business Manager

13. PLANNING DELIVERY GRANT 2005/06

Report (attached) of the Planning Services Business Manager

**14. RESPONSE TO THE OXFORDSHIRE COUNTY COUNCIL
CONSULTATION ON ITS PROPOSED MODIFICATIONS TO THE
POLICIES IN THE DEPOSIT DRAFT STRUCTURE PLAN**

Report (attached) of the Planning Services Business Manager

**15. BEST VALUE PERFORMANCE PLAN TABLES FOR APPENDING TO THE
OXFORD PLAN**

Report (attached) of the Chief Executive

16. YEAR END PERFORMANCE

Report (attached) of the Strategy and Review Business Manager

**17. MOVING FORWARD – OUR RESPONSE TO GATENBY SANDERSON'S
DIAGNOSTIC REPORT**

Joint report (attached) of the Chief Executive and the Leader of the Council

18. AFRICAN CARIBBEAN CENTRE

Report (attached) of the Neighbourhood Renewal Business Manager

19. LIFT STRATEGIC SERVICE DELIVERY PLAN

Report (attached) of the Strategic Director, Housing, Health and Community

20. FORMAL CAUTIONING FOR OFFENCES RELATED TO HACKNEY CARRIAGES AND PRIVATE HIRE VEHICLES

Report (attached) of the Interim Legal and Democratic Services Business Manager

21. APPOINTMENTS TO OUTSIDE BODIES AND CHARITABLE TRUSTS

Report (attached) of the Interim Legal and Democratic Services Business Manager

22. AREA COMMITTEE RECOMMENDATIONS

Recommendations (attached) arising from meetings of Area Committees

23. PORTFOLIO HOLDER QUESTIONS

There are no such questions for the Board to consider

24. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL

There are no such decisions for the Board to consider.

25. FUTURE BUSINESS

List (attached) of future agenda items contained in the Forward Plan, published on 17 May 2005, compiled by the Interim Legal and Democratic Services Business Manager

26. MINUTES

Meeting of the Board held on 9 May 2005 (attached)

27. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part I of Schedule I2A of the Act.

PART II

MATTERS EXEMPT FROM PUBLICATION

C1. MINUTES

Minutes containing exempt information (attached) of the meeting held on 9 May 2005

C2. A. OPTIONS FOR REDEVELOPMENT OF BUTTERWORT PLACE BLACKBIRD LEYS

Confidential Annex (attached) to the report of the Neighbourhood Renewal Business Manager at item 5A

Exempt – terms being negotiated for disposal of property

B. OPTIONS FOR THREE HOUSING PROPERTIES AND ONE PLOT OF LAND

Confidential Annex (attached) to the report of the Oxford Building Solutions Business Manager at item 5B

Exempt – terms being negotiated for disposal of property

C. LAND AT DAISY BANK, ABINGDON - DISPOSAL

Confidential Annex (attached) to the report of the Financial and Asset Management Business Manager at item 5C

Exempt – details of disposal terms under negotiation